

To  
Pokhara Test Center  
Japanese Language NAT TEST

Date :

**Subject : Request for Registration Cancellation**

Dear Sir/Madam,

We would like to inform you that students from our institute had registered for the Japanese Language NAT TEST **of April 4, 2020** at the Pokhara Test Center. However, as per request of the student(s), we further request for registration cancellation and refund of the registration amount as mentioned in the attached Cancellation Form provided by the NAT TEST center.

We hereby, agree to abide by all the procedures for cancellation and refund as per the center's policy. Below is the bank details for release of the refund amount if required.

<b>Bank Name</b>			
<b>Account Name</b>			
<b>Account Number</b>		<b>Refund Claimed Amount</b>	

**Attached Documents:**

1. *Cancellation Form*
2. *Photocopy of Citizenship/Passport (Examinee) = ..... Nos.*
3. *Cash receipt of Registration (original copy)*

**Additional Information:** .....

Thank You  
Regards,

.....

Name :

Designation :

Contact No. :

Email Address :